INSTRUCTIONS FOR BROWSER HISTORY CLEAN-UP

Perform the following steps if you are experiencing issues on Microsoft Edge with the following:

- Trouble with Log In
- Get logged out of DAWeb
- Encounter a system error while attempting to change your password

1) On the menu bar, click ..., then **settings**.

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2) Under the Settings Menu, go to **Privacy, search, and services** and scroll down to **Clear browsing data**.



2a. Click on Choose what to clear. Check box for Browsing history, Cookies and Other site data, and Cached images and files and click on Clear Now.



3) Close the existing web browser, open a new browser and log into DAWeb or use the **Forgot Password** link to retrieve a new password.

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